

AVIATION CLAIMS CHECKLIST

CLAIMS HOTLINE: 952-942-8800
CLAIMS@WINGSINSURANCE.COM

IMMEDIATELY FOLLOWING ACCIDENT/INCIDENT

- Seek appropriate medical attention for yourself, passengers or any injured people. It is recommended you call 911.
- Secure the area / prevent future damage to the aircraft & scene
- Record Accident Details:
 - Date & Time:
 - Location:
 - Weather at time of incident:
 - Details of incident
- Record Passenger Information
 - Names:
 - Contact Information (Phone & Email)
- Record Witness
 - Information Names
 - Contact Information (Phone & Email)
- Record the scene – take photos or videos if able
- Notify your broker
 - Call:** 952-942-8800
 - Email:** Claims@wingsinsurance.com
- Review the NTSB accident/incident procedures
- DO NOT MAKE ANY COMMENTS TO THE MEDIA



Notes: